

Local Involvement Network (LINK) – Minutes of Board Meeting

Date: Tuesday 25th January 2011
Present: John Robson (JR), June Davies (JD), Ellen Vick (EV), Claire Easton (CE), Sandra Gray (SG), Neil Tapster (NT), Melanie Adams (MA)
In Attendance: Johanne Mears (JM) Christine O'Brien (CO'B) Alison Chalmers (AC) Meg Woollam (MW), Sam Harrison (SH)
Apologies: Eileen Turner (ET), Julie Duell (JD), Joan Knox (JK) Haley Hudson (HH), Hazel Parrack (HP), Bea Groves (BG)

1.	Apologies and Welcome	The board welcomed Melanie Adams from YMCA to her first LINK Board meeting.
2.	Presentation of North Tyneside Council's resource allocation system	Scott Woodhouse attended today's meeting to update members on the RAS. The presentation is available on request and will also be uploaded to LINK website. JM will contact Scott to follow up on further information requested by members.
3.	Agreement of Minutes of last meeting	The minutes from the last meeting were agreed as an accurate record.
4.	Matters arising not on the agenda. <ul style="list-style-type: none"> • Re-draft of report brief • Circulation of record from NHS North of Tyne engagement event December 2010 	<ul style="list-style-type: none"> • JM reported on the Project Brief, which the board previously agreed at December's meeting. The commissioned report is to investigate and report on what information is needed and how it should be presented to support the implementation of the personalisation agenda in North Tyneside. JM reported that Keith Metcalfe is happy to accept the change in his commission. The board agreed. • JM reported that the North of Tyne Stakeholder Engagements events information has been received by LINK and will be made available on our website.
5	Review and approval of policies <ul style="list-style-type: none"> • Board Recruitment • Register of interest 	Changes were agreed to the Board Recruitment policy and were implemented. Thanks went to all for their time in reviewing both policies.
6.	Re-selection of Board members	Following the Board recruitment policy two of the original organisational members, CE and EV, and two original individual members, HP and JK, stepped down from the board. All made themselves available for re-selection all were duly reselected by the remaining Board members.
7.	Project Update	AC reported on progress of projects.
8.	Membership and Communication Report	MW and C'OB gave both reports – Information attached.
9.	Consultation responses <ul style="list-style-type: none"> • Information revolution 	Previously discussed consultations have gone out. The Pharmacy Needs Assessment response has

	<p>(Liberating the NHS) – closed Jan 14th</p> <ul style="list-style-type: none"> • Greater choice and control (Liberating the NHS) – closed Jan 14th • Cancer drugs fund – closed Jan 19th <p>Draft responses to approve</p> <ul style="list-style-type: none"> • Transparency in outcomes: a framework for adult social care – closing Feb 9th • Healthy lives, healthy people – strategy closing March 8th, commissioning and outcomes both closing March 31st • DLA reform – closing Feb 14th • A new value-based approach to the pricing of branded medicines - a consultation – closing March 17th • Call for evidence from the Commission on Funding of Care and Support – closing Jan 28th 	<p>been received.</p> <p>Responses have been made to these consultations by LINK when information has been received by members. The responses are available on the LINK website.</p> <p>Information was circulated and contributions to be included in the response required by February 3rd (please see attached).</p> <p>Healthy lives healthy people event to take place on 28th February 2011 at The Link Centre between 10.30am – 2.00pm. Information gathered from members will inform LINK's response.</p> <p>JM to attend meeting at The Learning Disabilities Partnership Board Carers' Forum to explain some of the impending changes to DLA. Contributions to LINK's response are required by February 7th.</p> <p>Details of the final two consultations were made available for member's information.</p>
10.	Updates from partnership Organisations	No updates were received from Partnership Organisations
11.	Reports and issues to raise/discuss from board members.	JR reported on the Shadow H&WB Board and the developments for this Board to progress to full status by April 2011. No other reports were received from Board members.
12.	<p>Responses to reports to consider</p> <p>Transition Between Children's and Adult's Services in North Tyneside: LINK Members' Experiences and Concerns</p> <p>Treating common mental health problems – response to supplementary questions</p>	<p>A discussion took place around the responses to reports from statutory organisations.</p> <p>The Board felt that the response from Jacqui Old lacked detail. The Board would like to know what plans NTC have to improve communication with young people and their families going through transition and how and when they are going to put these plans in place. JM will write to request this information.</p> <p>The Board felt that that the follow up response from Rachel Chapman still did not reassure members that the community mental health services, particularly the IAPT service, were functioning well. More information was needed on the future improvement of this services. A suggestion was made that an invite go out to Dr John Matthews (Carefirst) and Dr</p>

		Jane Weatherstone (Engage) to a future board meeting to discuss the concerns around mental health in North Tyneside. JM will write to RC and make arrangements with John M and JW.
13.	Review of plans for Annual Report and Members Annual review meeting	<p>Annual Report JM circulated guidance notes regarding the content of the annual report from DH. A draft report will be brought to the April meeting for Board approval. The approved report will then go to the DH in June as required.</p> <p>Annual Review Event The members annual review event is planned for 22nd March at The Langdale Centre between 9.30am – 3.00pm. Paul Hanson from NTC and Phil Clow with Rachel Chapman from NT PCT have confirmed their attendance as speakers.</p> <p>JM asked for board members involvement at the event.</p>
14.	HealthWatch Update	<p>LINK is still waiting for guidance from DH. Regional representation for LINK members to the National HealthWatch Advisory Board has been decided. Michael McNulty was selected to attend as regional representative and will attend the meeting on 21st Jan and then feedback on 28th Jan. Information attached.</p> <p>Transfiguration Group JM suggested the formation of a sub-group of Board members so guidance information can be looked at. Board member involvement would be needed SG, CE and EV volunteered.</p> <p>JM will forward any information.</p>
15.	Any other business	<p>Health & Wellbeing Board It was reported that HP had decided to step down as LINK rep to the H&W Board. JR will continue as the other LINK rep and JM will attend as an observer.</p> <p>JD and CE both expressed an interest in joining the H&WB Board. JM will ask all Board members interested to express their interest to her before the next Board meeting and supply a paragraph for Board members on what they feel they can bring to this role. Board members can then have access to this information before their next meeting and take a vote on March 15th as to who they wish to be their second representative. They will also need to decide if this role should be time limited.</p>

	<p>Jacqui Old Jacqui Old will be attending June's board meeting to discuss the Adult Social Care budget.</p> <p>G.P Commissioning JM reported that she has written to Dr Weatherstone from the G.P Commissioning group 'Engage' with an invitation to attend a Board meeting.</p> <p>ICAS JM has recently had a request from Philip Kay who currently works for ICAS. He would like to attend one of LINKs Board meetings to update the Board on ICAS and their position in light of proposed HealthWatch developments. Their current contract has been extended for a further two years.</p> <p>Commissioning Structure A further meeting will take place on 1st Feb regarding NT joint commissioning structure. This will be at Quadrant east. JR, JD and JM to attend. SG and CE will also be attending for their organisations.</p>
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Further meeting dates are listed below.

All meetings are usually between 12.00pm – 2.00pm room 3, here at VODA, unless otherwise stated. A buffet lunch will be available from 12.00pm.

Dates for 2010

Tuesday 15th March 2011 12-3pm Room 3 Shiremoor building **(reps invited)**

Dates for 2011

Tuesday 26th April 2011 12-2pm Room 3 Shiremoor building

Tuesday 7th June 2011 12-2pm Room 3 Shiremoor building

Tuesday 19 July 2011 12-3pm Room 3 Shiremoor building **(reps invited)**

Tuesday 30th August 2011 12-2pm Room 3 Shiremoor building

Tuesday 11th October 2011 12-2pm Room 3 Shiremoor building

Tuesday 22nd November 2011 12-3pm Room 3 Shiremoor building **(reps invited)**