

Local Involvement Network (LINK) – Minutes of Board Meeting

Date: Tuesday 7 June 2011

Present: John Robson (JR), Neil Tapster (NT), Lindsay Perks (LP), Julia Charlton (JC), Melanie Adams (MA), Ellen Vick (EV), Bea Groves (BG), Sandra Gray (SG), Joan Knox (JK), Hazel Parrack (HP),

In Attendance: Johanne Mears (JM), Christine O'Brien (CO'B), Alison Chalmers (AC), Meg Woollam (MW), Jacqui Old (JO)

Apologies: Eileen Turner (ET), June Davis (JD), Lisa Gardiner (LG), Claire Easton (CE), Sirak Hagos (SH), Sam Harrison (SH), Haley Hudson (HH)

1.	Apologies and Welcome	Chair welcomed everyone to today's meeting
2.	Update from Jacqui Old Head of Adult Social Care	<p>Jacqui Old Head of Adult Social Care attended today's meeting to update the board on Adult Social Care in North Tyneside. Jacqui Old's presentation consisted of four main points.</p> <ul style="list-style-type: none"> • Safeguarding Raising the profile of safeguarding within the local Authority has been one of the 4 main priorities for the business plan for the next four years. North Tyneside Council has dealt with complex case reviews, which they have learnt from. Specialised Safeguarding Training is continuing throughout the authority from bin men to homecare targeting the more difficult to reach residents. • Personalisation Jacqui reported that 40% of people in Adult Social Care have a personal budget. Developing the formula for the RAS has had technical difficulties; as a result the local authority has had to suspend the work already completed. They felt this was disappointing but a necessary step so as to revise and improve the formula. • Prevention The Reablement service is one of the resources provided for predominately elderly people throughout the authority but also individuals who are or will be discharged from hospital. This is approximately a 10 week assessment programme beginning in hospital before the discharge date is given. There is no definite end date given to the assessment programme as the level of need of the person is taken into account. With support, people are gradually encouraged to live independently and actively in their own homes. Communication with G.P's and community pharmacies is to be looked at regarding medicine needs of individuals. • Commissioning Each of the new Partnership Boards are at different

		<p>stages of development but are becoming more established.</p> <ul style="list-style-type: none"> In all Jacqui reported that the Local Authority would like everyone to have a positive experience with Adult Social Care, with the quality of care in nursing and residential care improving along the way.
3.	Approval of LINK Budget 2011/12	<p>JM requested approval on the LINK budget for 2011/12. The board approved the budget.</p>
4.	Approval of Annual Report – Final Version	<p>The board were asked to read the final version of the annual report with any changes or updates to be emailed to MW.</p>
5	Agreement of Minutes of last meeting	<p>One point for the last set of minutes. The board are to look at Keith Metcalf's report on Information on Personalisation in July's board meeting and not in June as stated.</p>
6.	Matters arising not on agenda	<ul style="list-style-type: none"> JM was due to meet with Michelle Spencer from CHCF, this has had to be postponed. Ian Walton, Transition Officer for North Tyneside Council will be updating LINK members on Thursday 30th June at 1.30pm. If you would like to hear more on transition please let us know if you would like to attend. This meeting will take place prior to the board working group in the main hall at The Shiremoor centre. Eileen Turner, LINK's individual board member submitted her resignation today and will step down due to personal reasons.
7.	Project Updates	<p>AC reported on her current projects and asked for approval for the Reablement and Home Care plans. The board approved both projects plans. AC to begin work on Reablement now but Home Care will not begin until October/November.</p>
8.	<p>Review of Policies</p> <ul style="list-style-type: none"> Volunteer Policy Managing the Budget 	<p>Both policies were approved with thanks to all for contributions.</p>
9.	Update from Partnership Organisations	<p>HH and SH both submitted apologies for today's meeting</p>
10.	Membership and Communication report (including issues raised)	<p>MW updated the board on LINK Communication. CO'B updated the board on membership and issues raised.</p>
11.	Reports and issues to raise/discuss from Board members and their organisation/networks	<p>Covered in other agenda items.</p>
12.	<p>Update on responses to LINK reports and request for information</p> <ul style="list-style-type: none"> Patient experience at North Tyneside General Hospital 	<p>The board felt that questions were left unanswered and matters raised were not clarified. A recommendation was made to look at the response again. This will take place at the next working group meeting on 30th June.</p>
13.	HealthWatch Update	<p>JM and JR gave a presentation to the HWBP board</p>

		<p>on what LINK felt HealthWatch should look like in the future.</p> <p>A stakeholder event will take place on 13th July which JM and JR are attending. Age UK, CHCF and VODA should all be attending along with the PCT and NHS. If anyone else would like to attend could they please let JM know by the end of the week.</p>
14.	Any Other Business	<ul style="list-style-type: none"> • Response to the NHS listening exercise – Information attached. • LINK's Bi-Annual Event to be arranged for 29th September 2011 hopefully be at the same venue between 10.00am – 3.00pm. Both G.P Commissioning groups CareFirst and Engage Health have accepted invites to attend and inform LINK members of their developments so far. • CareFirst G.P Commissioning group have decided to invite a LINK rep to join their board. Hopefully Engage Health will follow suit.

Further meeting dates are listed below.

All meetings are usually between 12.00pm – 2.00pm room 3, here at VODA, unless otherwise stated. A buffet lunch will be available from 12.00pm.

Dates for 2011

LINK board meetings:

- Tuesday 12th July 2011 12-2pm Room 3 Shiremoor building
- Tuesday 30th August 2011 12-2pm Room 3 Shiremoor building
- Tuesday 11th October 2011 12-2pm Room 3 Shiremoor building
- Tuesday 15th November 2011 12-2pm Room 3 Shiremoor building
- Tuesday 24th January 2012 12–2pm Room 3 Shiremoor Building
- Tuesday 6th March 2012 12–2pm Room 3 Shiremoor Building

LINK board working meetings:

- Thursday 30th June 3.30pm – 5pm Large Meeting Room Shiremoor Building
- Thursday 15th September 3.30pm – 5pm Room 2 Shiremoor Building
- Tuesday 13th December 3.30pm – 5pm Large Meeting Room Shiremoor Building
- Tuesday 14th February 3.30pm – 5pm Large meeting Room Shiremoor Building