

MINUTES

Date and Time	Tuesday 22 November 2011, 16.00	Chair	Linda Arkley (Mayor)
Location	4.01 Quadrant East	Guests	Paul Cook (Children's Safeguarding NTC) Laurie McCann (Social Marketing NTC) Natalie Carr (Admin Support NTC)
Present	Alma Caldwell, Anne Graney, Anne Taylor, Anne Farrar, Barbara Stevens (Cllr), Gill Alexander, Jacqui Old, Jim Mackey, Joan Walker (Cllr), Johanne Mears, John Robson, June Davies, James Duncan (for Gillian Fairfield) , Jane Weatherstone, Les Miller (Cllr), Paul Hanson, Phil Clow, Rebecca Leighton, Marietta Evans		
Apologies	Nadia Zemouri, Mary Coyle, John Matthews, and Chris Reed		

Item from the Agenda	Highlights	Action	Decision	Timescale
1. Apologies and welcome	Introductions were made and apologies given			
Minutes from the previous meeting	Agreed as accurate			

Minutes will ratified by the Board Convenor and Chair and agreed at the next meeting.
Minutes will be circulated 7 days after the Board meeting.

2. JSNA and Commissioning

(i)

Community Budgets

The Board was updated re progress and exciting plans regarding 100 families with most complex needs/multiple problems and the national roll out of Community Budgets to support this development. Multiple partner agencies will need to help develop plan including the police. North Tyneside has now met with Essex & Lincolnshire to share learning. Areas and specific groups are to be considered as well as gaps in provision.

Discussion took place around the high numbers of families i.e. it was thought there would be more than 100 families and how were we to assess changing needs and levels of support over time. One hundred families will be identified in the first instance, (including young carers needs) with the start of a new process of aligning resources, whole system change and early intervention to promote continuity of relationship through one key worker

ii)

Joint Strategic Needs Assessment

Gill Alexander requested to brief and involve Northumbria NHS Foundation Trust and NTW NHS Foundation Trust, Senior Teams

Marietta Evans was asked to check evidence on breast feeding and smoking especially in relation to the hospital

Criteria for defining top 100 families in need and Community Budget Action Plan both required by end of December 2011

North Tyneside Health and Social Care Commissioning (adults)

(iii)

Presentation given and overview of evidence provided.

attended. Also the decrease in hospital admissions over the last 6 months was noted by Jacqui Old, a request for figures to be broken down further was made.

The Board agreed to consider a proposed set of priorities at its next meeting which will link into the JSNA and down to commissioning arrangements allowing the CCGs to link their plans to a draft Health and Well Being Strategy
Marietta Evans was asked set up a small group to look at performance reporting for the Health and Wellbeing Board & bring proposals to the next meeting.

It was agreed new NHS, Public Health, and Social Care Outcomes Frameworks would need to be taken into future

Health and Well Being Priorities and Mid Year Performance

Having presented an overview of the issues arising from the JSNA Marietta went on to suggest that the existing priorities agreed by the LA, PCT and Northumbria Foundation Trust needed to be reviewed. The Board agreed that this should be done based on current performance and focus

The HWB draft priorities, performance and provisional JSNA data to be presented to the February Board 2012

North Tyneside Health and Social Care Commissioning (adults)

(iv)

on a small number of key issues where progress could be made. The Board discussed a range of issues highlighted by Marietta and gave views on current sources of data. Discussion took place around the need for real time performance data and to get better at sharing information among partners.

Jacqui Old expressed concerns around lonely, isolated, elderly people and the need to understand this problem better in terms of future HWB priorities.

The importance of changing organisational cultures towards HWB was raised and the need to reach out to professionals and the community through comprehensive education and training to achieve this was raised.

Clinical Commissioning Plan

Discussion took place around the three commissioning principles, their value in terms of HWB commissioning more generically, some of the emerging CCG priorities and methods to use to join up priorities through the HWB Agenda.

consideration.

Jane Weatherstone and Phil Clow

Agreed to bring CCG Plan back to Board in April 2012

The Clinical Commissioning Group Plan is on track and will be completed by April 2012 and will come back to the Board at that point

North Tyneside Health and Social Care Commissioning (adults)

	The Clinical Commissioning Group Budget is to be announced this week, approximately 45% will be for acute care			
3. NHS Reform				
(i)	<u>HealthWatch</u> Recent stakeholder events have taken place and a newsletter has been broadly circulated to outline potential new requirements and way forward. Gateshead and Northumberland are the pathfinders in Region from which we can learn.	Jacqui Old is establishing the HealthWatch Transition Board and making preparations for tendering processes.		Jacqui Old to report back to February Board
4. Health improvement and talking inequalities				
(i)	<u>Health and Well Being Board Development</u> Paul Hanson explained that to date the Boards work programme had been shaped by the LA and the national process. He asked Board Members to reflect on their needs of the Board and its work programme.	Anne Graney to organise additional Board sessions for 2012-13. Agreed a minimum of 4 dates are required between Board meetings to continue process of informal and formal learning, sharing of		Draft Forward Plan and Induction Programme to be presented at February Board

North Tyneside Health and Social Care Commissioning (adults)

(ii)	<p>Expansion of current partnership arrangements was discussed especially bigger organisations e.g. Universities re: apprenticeships and future jobs, also the Business Forum, and how HWB must start to work together with a broad range of organisations.</p> <p><u>Public Health Commissioning and Transition Plan</u> Marietta briefed Members and provided an update on progress. The PH Budget Local Allocations are to be announced around Dec-Jan 2012</p>	<p>priorities, and problem solving to ensure successful implementation of HWB It was confirmed that two of the sessions will focus on Housing and Safeguarding. Another possibility is Alcohol and Smoking.</p> <p>Marietta Evans to continue work on Transition Plan which is to be signed off at February HWB Board meeting</p>		<p>Regional Public Health Director to sign off all local PH Transitions Plans in March 2012</p>
5. Any other business	<p><u>LGA Community Well Being Programme</u> Linda briefed Members and provided an update on the above National Programme, which provides North Tyneside with an excellent opportunity to bring issues directly to the Ministerial Team, via Linda</p>			
6. Date and time of next meeting	<p>Thursday 9 February 2012, 4-6pm, Room 0.02 (Chamber), Quadrant East</p>			

North Tyneside Health and Social Care Commissioning (adults)